

**Roscoe Village Neighbors
Zoning and Land Use Committee**

Project Data Sheet

Sponsors of proposed projects being reviewed by the Roscoe Village Neighbors Zoning and Land Use Committee are requested to provide the following information:

Project name: _____ Date: _____

Project Address: _____ Proposed Zoning: _____

Developer/Owner: _____ Current Zoning: _____

Architect: _____

Proposed Variances or Other Administrative Relief:

Dwelling Units: _____ Type: _____

Lot Dimensions: _____ feet by _____ feet Lot Area: _____

Proposed Floor Area: _____ new; _____ existing; _____ addition

FAR: _____ existing; _____ proposed.

Building Area not included in FAR (parking, etc): _____

Green Space (unpaved): _____ feet² Paved Area: _____ feet²

Proposed Parking Spaces: _____ Zoning Required Parking Spaces: _____

Building Height Proposed: _____ feet (per zoning); _____ feet (at highest point)

Proposed Front Yard Setback: _____ feet Required Front Yard Setback: _____ feet

Proposed Side Yard Setback: _____ feet Required Side Yard Setback: _____ feet

Proposed Rear Yard Setback: _____ feet Required Rear Yard Setback: _____ feet

Disposition of Existing Building: _____

Other Remarks:

This Project Data Sheet and any related presentation materials which will be used at the meeting should be delivered to the Committee in electronic and tangible form (10 sets) as far in advance of the meeting as possible, but in no event less than two business days prior to the meeting date. The Committee typically meets at 6:30 P.M on the first Wednesday of each month, but presenting sponsors should specifically confirm all meeting arrangements with the Committee. Sets of tangible materials can be delivered to the Roscoe Village Neighbors office (2144 West Roscoe Street) during regular business hours on weekdays. At a minimum, the meeting materials should provide the following information:

1. Context footprint showing at least the two adjacent properties on either side of the property. Photographs would be helpful to describe the property as well.
2. Site plan, showing setbacks, landscaping, fences, garages, parking, curb cuts, and sidewalks.
3. Zoning Data per Project Data Sheet.
4. Floor Plans.
5. Elevations.
6. Outline of Development team.
7. Ultimate property use and type of ownership.
8. Any relevant historic data describing the property.